



# Letchworth Baptist Church Young People's Privacy Notice

## Your Privacy Matters:

At Letchworth Baptist Church, we care about keeping your personal information safe. We won't share your details with anyone unless we have your permission, or if you're under 13, your parent or guardian's permission—unless the law requires us to.

## When You Join Us:

- **First Visit:** We'll ask for some basic information like your name, date of birth, address, and phone number.
- **Regular Visits:** If you come often, we'll ask you to register again each year, usually in September, to keep our records updated.

## Why We Need Your Information:

We use your information to:

- Make help sure you're safe (Safeguarding)
- Know who to contact in case of emergencies
- Inform you about changes to activities or clubs
- Tell you about other activities you might like

We keep your information for two years after you stop coming.

## Your Rights

Under the Data Protection Act 2018/UK GDPR, you and your parents/guardians (if you're under 13) have the right to:

- See the info we hold about you
- Ask us to stop using your info if it causes distress or harm
- Prevent us from using your info for marketing
- Correct, block, erase, or destroy inaccurate info in certain cases
- Claim compensation if your info is misused

For more details on your rights or to see our Data Protection Policy, ask your group leader or contact the Data Protection.

Email: [letchworth.baptist@gmail.com](mailto:letchworth.baptist@gmail.com) Subject Line: For the Attention of the Data Protection Elder.  
You can also contact us at the phone number provided on our web site.

If you are concerned about the way we collect or use your personal information you should raise your concern with us first or directly with the Information Commissioner's Office at <https://ico.org.uk/concerns>

Letchworth Baptist Church, West View, Letchworth Garden City, Herts SG6 3QJ.  
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